



**TITLE OF POST:** Nursery Cleaner

**LOCATION:** Howgill Family Centre, Kells and various settings

**HOWGILL MISSION STATEMENT**

Creating Opportunities for Children and Families

The Howgill Family Centre will work to build, healthier, safer communities where children, young people and families are valued, respected and encouraged to achieve their potential.

**PURPOSE OF POST:**

To perform thorough cleaning duties to ensure a clean and hygienic nursery environment.

**RESPONSIBLE TO:**

The Board of Trustees is the legal employer for this post and exercises all the usual responsibilities attendant on this.

The Nursery Assistant reports to the CEO.

**MAIN DUTIES:**

To sweep, mop and Hoover floors to maintain cleanliness standards.

Wipe down tables and surfaces in various areas to create a pristine and inviting space.

Maintain cleanliness and hygiene in toilets, ensuring a safe and comfortable space for children and staff.

Ensure the setting is safe for children and the team by promptly addressing any potential hazards and unsafe conditions.

Notify management of any maintenance issues or concerns related to cleanliness and safety.

Store all cleaning materials away after use to maintain a tidy and clutter-free environment.

Notify management of restocking cleaning materials.

Set alarms at end of shift.

Explore the possibility of working at multiple nursery settings

**SKILLS/QUALIFICATIONS:**

A dedication to creating a spotless and welcoming environment for children.

Be punctual and reliable, adhering to shift schedules.

Work with the team to maintain a cohesive and supportive work environment.

Previous experience in a similar cleaning role is advantageous.

Understanding health and safety regulations and basic hygiene practices.